



Request for Maintenance

Date: _____

Building Name: _____

Address: _____

Tenant Suite #: _____ Tenant Name: _____

Tenant Phone Number: _____

Vacant Suite: Please Circle One YES NO

Details of Maintenance: (Please be specific)

By signing this agreement, I do hereby authorize Har-Par Investments and/or its Staff, Contractors, Contractors' Agents to enter my suite to perform the above maintenance jobs within the next 5 Business days.

Tenant Signature: _____ DATE: _____

NOTE : We will not be accepting 24 Hr. Notice to Enter for Emergency Maintenance – e.g. Appliance repair, Leaky/Plumbing issues, Heating and Electrical issues.

Request for a 24 Hr. Notice to Enter YES NO

All Tenant information is MANDATORY